

MEMORANDUM

DATE: September 27, 2012

TO: PARKS AND RECREATION COMMISSION

FROM: Raymond Santostefano, Director of Parks & Recreation

RE: The monthly Parks and Recreation Commission meeting, will be held on **Thursday, October 4, 2012 at 7:00 p.m.** at the Recreation Office, located at 100 Riverview Center, Suite 140.

AGENDA:

Call Meeting to Order:

Public Hearing:

Approval of the Minutes:

- September 6, 2012

Department Reports:

- Correspondence
- Miscellaneous

OLD BUSINESS:

- Renovation of Palmer Field Concession Stand

NEW BUSINESS:

- Review and set the Recreation Activity Fees, Section 214-40.
- Proposed Boy Scout Project at Pat Kidney Field

MISCELLANEOUS:

ADJOURNMENT:

Riverview Center is Wheelchair Accessible.

*If you require special accommodations for any meeting, please call the ADA Coordinator at (860)-344-3491, (voice) or (860) 344-3521 (TDD/TTY), or the Town Clerks Office at (860) 344-3459 at least ten (10) days prior to the scheduled meeting.

Cc: Mayor Daniel Drew
Linda DeSena